Department of Education
Department of Job and Family Services

Family Child Care Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name COURTNEY, JACQUELYN	Program Number 000000943233041	Program Type FCC - Type B Home
Address 22 Carol Lane The Plains OH 45780		County ATHENS

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) Natalee Andrews	Inspection Day 09/20/2024	Begin Time 12:56 PM	End Time 11:59 PM
Reviewer(s) Natalee Andrews	Inspection Day 09/20/2024	Begin Time 12:56 PM	End Time 1:41 PM

Summary of Findings				
No. Rules Verified 2	No. Rules with Non-compliances 2	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 2

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
Jacquelyn Courtney		1 to 2	

Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Incident/Injury
Code: The program is required to report serious incidents to the department.

Allegation: Serious risk - child running in the road - was not self-reported into OCLQS.

Determination: Substantiated

Findings: During the inspection, it was determined that a Serious Incident was not reported in the Ohio Child Licensing and Quality System (OCLQS), as required, by the provider for an incident(s) as listed in numbers 3 and 4 below:

1. An incident, injury or illness that required professional medical consultation or treatment.
2. An unusual or unexpected incident which jeopardizes the safety of a child, resident, child care staff member or employee of the program.
3. An incident defined as a serious risk non-compliance in appendix A to rule 5101:2-12-03 of the Administrative Code.
4. The program did not submit the report in OCLQS by the next business day as required by rule.

Submit the program's corrective action plan, which includes a statement that the program administrator or designee has completed the Serious Incident Report in OCLQS, to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/23/2024

Domain: 08 Staff Files

Rule: 5101:2-13-08 Employee Requirements
Code: The program staff is required to obtain additional reports or examinations by a licensed physician as noted on the medical statement.

Allegation: The provider reported experiencing foot pain, which affected her ability to effectively run after the child.

Determination: Substantiated

Findings: During the inspection, it was determined that an additional report or examination by a licensed physician or a mental health professional was required as there was a concern about an employee's ability to perform required duties. Submit the program's corrective action plan, which includes a copy of the completed medical documentation, to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/23/2024

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

No Additional Low Risk Non-Compliances were observed during this inspection