Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Jefferson School	Program Number 1000017652	Program Type School Age Child Care
Address 204 W Mulberry St Jefferson OH 44047		County ASHTABULA

Organization Name:	Org IRN:	Site IRN:
Ashtabula County ESC	045849	016049

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 08/31/2026	Begin Time 3:30 PM	End Time 6:00 PM	Reviewer: Michele Matheny

Summary of Findings			
No. Requirements Verified 51	No. Requirements with Non-compliances 0		No. Requirements Compliant 43
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 0	No. Technical Assistance Provided 4

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Library	School-Age to < 11 years	3 to 24	In Compliance	3:30 PM
Library		1 to 2	In Compliance	5:15 PM

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Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

No other non-compliances were observed during this inspection

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Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 04 Indoor/Outdoor Space

Rule: 5180:2-19-03 Outdoor play space

Domain: 06 Program Information

Rule: 5180:2-19-04 Curriculum

Domain: 09 Children's Files

Rule: 5180:2-19-05 Child Health and Enrollment Records

Requirement: This rule requires that an enrollment form containing the required information is secured for each enrolled child.

Findings: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 “Child Enrollment and Health Information For Child Care”, or other enrollment

form as required, in that program needs to add signature and date. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 10 Written Policies & Procedures

Rule: 5180:2-19-09 Written Policies and Procedures

Requirement: This rule outlines the policies, procedures, and recordkeeping requirements for school child programs.

Findings: During the inspection, it was determined that the program's policies and procedures did not contain all items as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180-32:11 Program license application	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32-03 Required background checks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff with required health and safety training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:10 Program evaluation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-2-19-03 First Aid Supplies/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Phone requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff minimum requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-19-03 Smoke free environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Handwashing facilities	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-2-19-03 Annual fire inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Building Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 License posted	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Safe Environment & Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Sanitary Environment & Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff/Child ratio	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Maximum group exceeded	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32-03 Administrator onsite time	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Staff medical statement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-04 Materials and equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Current Information	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Food Service Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Attendance Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Orientation Training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Incident/Injury Reports	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Annual in-service requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180-32:03 Swimming Site and Lifeguard Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Swimming and Water Activity Permissions	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Transportation Plans	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Medication Documentation	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-05 Health Care Plans	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Meal and Snack Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-06 Meal Policy and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-08 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-07 Management of Communicable Disease	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-08 Written Child Guidance Policy	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Serious Incidents	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Emergency Drills	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 License Capacity and Change of Location	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Access to Pools and Bodies of Water	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-10 Temporary Closure	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Medication Administration Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-09 Emergency Preparedness and Response Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-19-03 Outdoor Equipment and Materials	Compliant	