Department of Children & Youth

# Licensing Inspection Full Report

| Program Details | | |
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| Program Type:<br>School Age Child Care | Program Name:<br>Brown Elementary School | Program Number:<br>1000017773 |
| Address:<br>2494 Walker Rd<br><br>Hilliard<br>OH 43026 | | County:<br>FRANKLIN |
| Organization Name:<br>Hilliard City | Org IRN:<br>047019 | Site IRN:<br>003897 |

| Inspection Information | | |
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| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>12/18/2024 | Begin Time:<br>4:30 PM | End Time:<br>5:30 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 114 | Number of Rules with Non-Compliances: 0 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 0 | Low Risk Non-Compliances: 0 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

| Moderate Risk Non-Compliances |
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| No Moderate Risk Non-Compliances were observed during this inspection |

| Low Risk Non-Compliances |
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| No Low Risk Non-Compliances were observed during this inspection |

| Rules in Compliance/Not Verified | |
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| **Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants** | *Compliant* |
| **Rule: 3301-32:04 Using cleaning supplies** | *Compliant* |
| **Rule: 3301-32:04 Furniture and equipment requirements** | *Compliant* |
| **Rule: 3301-32:04 Safe furniture and equipment** | *Compliant* |
| **Rule: 3301-32:04 Safe areas** | *Compliant* |
| **Rule: 3301-32:04 Program cleaning and sanitizing** | *Compliant* |
| **Rule: 3301-32:04 Outdoor play space** | *Compliant* |
| **Rule: 3301-32:10 Enrollment of children with disabilities** | *Compliant* |

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| **Rule: 3301-32:10 Supervision plan policies** | *Compliant* |
| **Rule: 3301-32:05 Written philosophy and goals** | *Compliant* |
| **Rule: 3301-32:09 Reporting abuse policy** | *Compliant* |
| **Rule: 3301-32:10 Discipline policy requirements** | *Compliant* |
| **Rule: 3301-32:10 Food service policies** | *Compliant* |
| **Rule: 3301-32:10 Ill child policies** | *Compliant* |
| **Rule: 3301-32:10 Medication administration policy requirements** | *Compliant* |
| **Rule: 3301-32:10 Emergency procedures** | *Compliant* |
| **Rule: 3301-32:10 Training on emergency procedures** | *Compliant* |
| **Rule: 3301-32:10 Emergency drill practice** | *Compliant* |
| **Rule: 3301-32:10 Accident policy and procedures** | *Compliant* |
| **Rule: 3301-32:10 Child release policies** | *Compliant* |
| **Rule: 3301-32:10 Reporting absences** | *Compliant* |
| **Rule: 3301-32:03 Staff/child ratio** | *Compliant* |
| **Rule: 3301-32:04 Swimming facilities** | *Compliant* |
| **Rule: 3301-32:04 Storage of belongings** | *Compliant* |
| **Rule: 3301-32:04 Access to facilities** | *Compliant* |
| **Rule: 3301-32:04 First aid supplies** | *Compliant* |
| **Rule: 3301-32:04 Phone requirements** | *Compliant* |

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| **Rule: 3301-32:04 Smoking prohibited** | *Compliant* |
| **Rule: 3301-32:04 Handwashing facilities** | *Compliant* |
| **Rule: 3301-32:04 License and written compliance report posted** | *Compliant* |
| **Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease** | *Compliant* |
| **Rule: 3301-32:08 Communicable disease chart** | *Compliant* |
| **Rule: 3301-32:03 Maximum group by age group exceeded** | *Compliant* |
| **Rule: 3301-32:03 Second adult requirements** | *Compliant* |
| **Rule: 3301-32:03 Administrator onsite time** | *Compliant* |
| **Rule: 3301-32:03 Swimming requirements** | *Compliant* |
| **Rule: 3301-32:03 Annual orientation training requirement** | *Compliant* |
| **Rule: 3301-32:03 Swimming and water play ratio** | *Compliant* |
| **Rule: 3301-32:03 Individual used in ratio** | *Compliant* |
| **Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile** | *Compliant* |
| **Rule: 3301-32:03 Staff minimum requirements** | *Compliant* |
| **Rule: 3301-32:03 Licensing orientation training** | *Compliant* |
| **Rule: 3301-32:03 In-service hour requirement** | *Compliant* |
| **Rule: 3301-32:09 Written discipline policy requirements** | *Compliant* |
| **Rule: 3301-32:09 Staff receive discipline policy** | *Compliant* |
| **Rule: 3301-32:10 Transportation policies** | *Compliant* |

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| **Rule: 3301-32:05 Written curriculum requirements** | *Compliant* |
| **Rule: 3301-32:05 Equitable activities, materials and equipment** | *Compliant* |
| **Rule: 3301-32:03 Staff medical statement** | *Compliant* |
| **Rule: 3301-32:03 Required background checks** | *Compliant* |
| **Rule: 3301-32:03 Medication administration training** | *Compliant* |
| **Rule: 3301-32:03 Annual in-service requirements** | *Compliant* |
| **Rule: 3301-32-03 Approved trainer requirements** | *Compliant* |
| **Rule: 3301-32:03 Staff with required health and safety training** | *Compliant* |
| **Rule: 3301-32:04 Annual fire inspection** | *Compliant* |
| **Rule: 3301-32:04 Indoor space** | *Compliant* |
| **Rule: 3301-32:09 Written discipline policy: Exclusions** | *Compliant* |
| **Rule: 3301-32:09 Discipline restrictions** | *Compliant* |
| **Rule: 3301-32:07 Policies for providing meals** | *Compliant* |
| **Rule: 3301-32:09 Staff responsibility for discipline** | *Compliant* |
| **Rule: 3301-32:07 Personnel trained in sanitary procedures** | *Compliant* |
| **Rule: 3301-32:11 Substantiated finding of abuse or neglect** | *Compliant* |
| **Rule: 3301-32:11 Use of prohibited disciplinary techniques** | *Compliant* |
| **Rule: 3301-32:11 Employee refuses background checks** | *Compliant* |
| **Rule: 3301-32:11 Swimming activity violation** | *Compliant* |

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| **Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities** | *Compliant* |
| **Rule: 3301-32:05 Materials and equipment** | *Compliant* |
| **Rule: 3301-32:06 Individual child registration** | *Compliant* |
| **Rule: 3301-32-06 Individual child injury report** | *Compliant* |
| **Rule: 3301-32-06 Injury report log** | *Compliant* |
| **Rule: 3301-32-06 Individual child transportation plan** | *Compliant* |
| **Rule: 3301-32-06 Individual child medical needs** | *Compliant* |
| **Rule: 3301-32-06 Attendance records** | *Compliant* |
| **Rule: 3301-32-06 Written permission to swim** | *Compliant* |
| **Rule: 3301-32:07 Snack served from two of the five basic food groups** | *Compliant* |
| **Rule: 3301-32:07 Program meal and snack policies and requirements** | *Compliant* |
| **Rule: 3301-32:07 Menu requirements** | *Compliant* |
| **Rule: 3301-32:07 Handwashing** | *Compliant* |
| **Rule: 3301-32:07 Special dietery needs** | *Compliant* |
| **Rule: 3301-32:07 Program personnel informed of children's allergies** | *Compliant* |
| **Rule: 3301-32:07 Safe drinking water** | *Compliant* |
| **Rule: 3301-32:07 Food served** | *Compliant* |
| **Rule: 3301-32:07 Safe food storage** | *Compliant* |
| **Rule: 3301-32:07 Screen time during meal or snack time** | *Compliant* |

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| **Rule: 3301-32:07 USDA Sponsor Violation** | *Compliant* |
| **Rule: 3301-32:07 Parent provided snack requirements** | *Compliant* |
| **Rule: 3301-32:08 Children observed for communicable disease upon arrival** | *Compliant* |
| **Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Compliant* |
| **Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements** | *Compliant* |
| **Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Compliant* |
| **Rule: 3301-32:11 Program license application** | *Compliant* |
| **Rule: 3301-32:11 Program application requirements** | *Compliant* |
| **Rule: 3301-37:11 Program amendment submitted** | *Compliant* |
| **Rule: 3301-32:11 Child left unattended outside the building or unsupervised** | *Compliant* |
| **Rule: 3301-32:11 Child is left unattended on a field trip or in a vehicle** | *Compliant* |
| **Rule: 3301-32:11 Falsified information was submitted to the department** | *Compliant* |
| **Rule: 3301-32:11 Program failed to report suspected abuse, neglect, or endangering** | *Compliant* |
| **Rule: 3301-32:11 Medication administered incorrectly** | *Compliant* |
| **Rule: 3301-32:11 Weapons on the premises** | *Compliant* |
| **Rule: 3301-32:11 Department was denied access** | *Compliant* |
| **Rule: 3301-32:11 Serious risk incident/injury reporting** | *Compliant* |

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| **Rule: 3301-32:10 Program policies** | *Compliant* |
| **Rule: 3301-32:10 Staff/parent communication** | *Compliant* |
| **Rule: 3301-32:10 Field trip policies** | *Compliant* |
| **Rule: 3301-32:10 Program evaluation** | *Compliant* |
| **Rule: 3301-32:10 Staff record policies** | *Compliant* |
| **Rule: 3301-32:10 Volunteer policies** | *Compliant* |
| **Rule: 3301-32:10 Nondiscrimination policies** | *Compliant* |
| **Rule: 3301-32:10 Parent handbook** | *Compliant* |
| **Rule: 3301-32:10 Staff policies** | *Compliant* |
| **Rule: 3301-37:02 Children are not protected from harm resulting in a serious incident or injury** | *Compliant* |
| **Rule: 3301-32:11 OCLQS not maintained** | *Compliant* |
| **Rule: 3301-32:11 Supervision Of Children** | *Compliant* |
| **Rule: 3301-32:10 Child Data Privacy** | *Compliant* |