Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Harrison Co Board of DD Preschool	Program Number 1000019669	Program Type Pre School
Address 82480 Cadiz Jewett Rd Cadiz OH 43907		County HARRISON

Organization Name:	Org IRN:	Site IRN:
Harrison County Board of DD	078014	013832

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 09/23/2026	Begin Time 9:30 AM	End Time 2:50 PM	Reviewer: SHAWN CRAWFORD

Summary of Findings			
No. Requirements Verified 69	No. Requirements with Non-compliances 0		No. Requirements Compliant 61
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 0	No. Technical Assistance Provided 1

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Classroom Red	3 years to < 4 years	2 to 10	In Compliance	9:35 am arrival
Classroom Red	3 years to < 4 years	3 to 10	In Compliance	Lunch 11:50 AM
Classroom Green	30 months to < 36 months	3 to 10	In Compliance	9:35 AM Arrival

Classroom Green	30 months to < 36 months	3 to 11	In Compliance	Lunch 12:10 PM
Classroom Yellow	3 years to < 4 years	2 to 9	In Compliance	Arrival 9:35 am

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

No other non-compliances were observed during this inspection

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 08 Staff Files

Rule: 5180-37-04 Health and Safety Training

Requirement: The rule requires the program to ensure staff members complete required health and safety trainings.

Findings: During the inspection, it was determined that staff had not completed health and safety training as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 Education Management Information System Reporting	Compliant	Documenting Statement: During the verification process, it was determined the program reported preschool child information in the Education

Management Information System (EMIS), as required.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 Current Information	Compliant	Documenting Statement: The program had current information entered in the Ohio Statewide Licensing System.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 License Posted	Compliant	Documenting Statement: The license was posted in a conspicuous location and visible to the public as required.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-02 License Capacity	Compliant	Documenting Statement: The program was operating within their license capacity limits.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Building Requirements	Compliant	Documenting Statement: On the day of the inspection, the program was operating in compliance with the current building approval(s).

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Fire Inspection	Compliant	Documenting Statement: During the inspection, the program had a current fire inspection on file and dated 7/22/26.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Outdoor Space Requirements	Compliant	Documenting Statement: Children under six months were protected from direct exposure to the sun and sun protection was provided for all children.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Sleeping and Napping	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Sanitary Environment	Compliant	Documenting Statement: The environment, furniture, materials, and equipment were kept in a sanitary condition at all times.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Group Size	Compliant	Documenting Statement: The group sizes observed on the day of the inspection were in compliance.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Supervision	Compliant	Documenting Statement: Preschool staff members were supervising the children and were able to intervene as needed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-08 Attendance Records	Compliant	Documenting Statement: During the inspection, attendance records were reviewed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-10 Child Guidance	Compliant	Documenting Statement: Appropriate child guidance and behavior management techniques and practices were observed being used during the inspection.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Safe Environment	Compliant	Documenting Statement: A safe environment was observed during the inspection. Children were protected from

items and conditions which could threaten their health, safety and well-being.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Smoke Free Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 Cots and Mats	Compliant	Documenting Statement: Cots or mats were observed in good condition and placed appropriately and safely during nap or rest time.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 Safe Equipment	Compliant	Documenting Statement: Equipment was observed to be in good condition.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 Sanitary Equipment	Compliant	Documenting Statement: During the inspection, the equipment was observed to be clean.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Handwashing	Compliant	Documenting Statement: Staff were viewed washing their hands, as required by the rule.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-05 Emergency Phone Numbers	Compliant	Documenting Statement: On the day of the inspection, complete emergency phone numbers and weather and fire alert plans were posted in the program as required.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Materials and Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Serious Incident Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-08 Parent Notification of Incidents/Injuries	Compliant	Documenting Statement: The Incident/Injury Reports reviewed during this inspection were complete as required.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Emergency Drills	Compliant	Documenting Statement: Documentation for completed fire drills, rapid dismissals, tornado drills, and school safety drills was verified during this inspection.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Meal and Snack Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-06 First Aid/Standard Precautions	Compliant	Documenting Statement: During the inspection, the program had complete first aid kits available as required.
Rule: 5180:2-20-06 First Aid/Standard Precautions	Compliant	Documenting Statement: The program had a system in place for regularly checking and replacing first aid kit supplies.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-11 Management of Communicable Disease	Compliant	Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.

Rule	Status	Documenting Statement(s), If applicable

Rule: 5180:2-20-03 Written Curriculum Adopted and Aligned	Compliant	Documenting Statement: The program had adopted a curriculum that aligned at the domain level to the early learning and development standards.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-03 Daily Schedule	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-09 Food Service Requirements	Compliant	Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: KHON-ANJMYP, expires 2/28/27.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-03 Progress Reports and Teacher Conferences	Compliant	Documenting Statement: During the inspection, it was determined the program reviews children's developmental progress, shares reports with parents, and holds parent/teacher conferences as required.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 On-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Swimming and Water Safety Permission Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Off-site Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-05 Infant/Toddler Space	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Safe Environment and Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-12 Diapering Practices	Compliant	Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the preschool room(s).

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-09 Infant Food and Formula	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Preschool Director Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Preschool Director Responsibilities	Compliant	Documenting Statement: The director has until July 2027 to complete the rules review course.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Preschool Staff Member Education	Compliant	Documenting Statement: All preschool staff members had verification of educational requirements on file at the program.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Preschool Staff Member Medical Statement	Compliant	Documenting Statement: All employees had immunization records or exemption documentation on file.

Rule	Status	Documenting Statement(s), If applicable
5180-37-04 Staff Non-Discrimination	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Preschool Staff Member Orientation Training	Compliant	Documenting Statement: On the day of the inspection, all preschool staff members had met orientation training requirements.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-03 Parent Notification and Participation Policies	Compliant	Documenting Statement: The parent handbook reviewed on the day of the inspection was verified as complete.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180-37-04 Professional Development and In-service Training	Compliant	Documenting Statement: At the time of the inspection, all preschool staff members had completed the required amount of in-service training.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Medication Documentation	Compliant	Documenting Statement: The program had complete written documentation for administering medication, topical products or medical foods.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-07 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Medication Storage	Compliant	Documenting Statement: Medication was stored in the nurse's office.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-08 Child Immunization Records	Compliant	Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the immunization records were complete, as required by the rule.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-10 Written Child Guidance Policy	Compliant	Documenting Statement: The program's written child guidance policy was reviewed during the inspection and met the requirements.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-08 Child Cumulative Records	Compliant	Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the cumulative records were complete, as required by the rule.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-08 Child Health Records	Compliant	Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the child health records were complete, as required by the rule.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 McKinney-Vento Homeless Assistance Act	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-03 Written Program Philosophy and Goals	Compliant	Documenting Statement: During the inspection, the program's written philosophy and goals were reviewed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Operating Policies and Procedures	Compliant	Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-07 Emergency Preparedness and Response Plan	Compliant	Documenting Statement: Annual training of the emergency preparedness and response plan was completed by staff.

Rule: 5180:2-20-07 Emergency Preparedness and Response Plan	Compliant	Documenting Statement: The program's emergency preparedness and response plan was reviewed during the inspection and met the requirements.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-08 Family Educational Rights and Privacy Act	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-11 Written Management of Communicable Disease Policy	Compliant	Documenting Statement: The program's written management of communicable disease policy was reviewed during the inspection and met the requirements.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-02 Amendments to the License	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: ORC 3301.531 Preschool Staff Member TB Screening	Compliant	Documenting Statement: All employees had tuberculosis (TB) screenings on file.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-20-09 Specialized Diets	Compliant	Documenting Statement: Modified diets provided by the program were documented as required.

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-06 Cribs - Placement	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-20-12 Diapering Supplies	Compliant	