Department of Children & Youth

Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name YMCA of Wayne County-Orrville Branch Before/After Care	Program Number 2190019298	Program Type Child Care Center
Address 1801 Smucker Road Orrville OH 44667		County WAYNE

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) REBECCA KOTEWICZ	Inspection Day 06/20/2025	Begin Time 12:00 PM	End Time 1:30 PM
Reviewer(s) REBECCA KOTEWICZ	Inspection Day 06/25/2025	Begin Time 2:23 PM	End Time 2:30 PM
Reviewer(s) REBECCA KOTEWICZ	Inspection Day 06/30/2025	Begin Time 1:33 PM	End Time 1:40 PM

Summary of Findings				
No. Rules Verified 13	No. Rules with Non-compliances 6	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 4

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
SA	School-Age to < 11 years	2 to 12	Arrival

Department of Children & Youth

Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain:04 Indoor/Outdoor Space

Rule: 5180:2-12-11 Outdoor Space Requirements
Code: The program is required to have an outdoor play space that has access to bathrooms and drinking water.

Allegation: Program did not have water accessible during outdoor play.

Determination: Substantiated

Findings: During the inspection, it was determined that children were not provided access to drinking water during outdoor play, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Risk Level: Low

Corrective Action Plan Due: 07/31/2025

Domain:09 Children's Files

Rule: 5180:2-12-25 Medication Administration
Code: The program staff is required to administer medication following the instructions on the JFS 01217 "Request for Administrator of Medication for Child Care" form or attached prescription label.

Allegation: Program did not give a child their scheduled medication.

Determination: Substantiated

Findings: During the inspection, it was determined the program had administered medication to a child and the written instructions on the JFS 01217 “Request for Administration of Medication for Child Care” form or attached prescription label were not followed as noted in number(s) 6 below:

1. Medication had been administered to a child at the center at a different time than directed.
2. Medication was administered to a child for a longer or shorter period of time than directed.
3. The dose administered did not match the dosage required by the manufacturer’s directions.
4. The dose administered did not match the dosage required by the written physician’s instructions or the prescription label.
5. A child was administered the wrong medication provided to the program for that child.
6. Other: Medication dose had been missed.

Provide training to the staff designated to administer medication that the parent’s and physician's instructions on the prescribed form, as well as instructions on the prescription label, must be followed to avoid over or under medicating a child. Submit the program’s corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 07/31/2025

Department of Children & Youth

Domain:09 Children's Files

Rule: 5180:2-12-25 Medication Administration
Code: The program is required to store medication out of the reach of children.

Allegation: Medication was accessible to children.

Determination: Substantiated

Findings: During the inspection, it was determined that a medication, was within the reach of children in the center office. All medications must be stored out of the reach of children. Create procedures that assure medications will always be inaccessible to children. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 07/31/2025

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

Ohio Department of Children & Youth

Low Risk Non-Compliances

Domain:01 Ratio & Supervision

Rule: 5180:2-12-18 Attendance Records
Code: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Findings: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number(s) 4 below:

1. There was no method in place;
2. The method did not include each child's name;
3. The method did not include each child's date of birth;
4. The tracking method did not remain with the group at all times;
5. The tracking method was not updated throughout the day as children entered or left the group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/31/2025

Domain:05 Health & Safety

Rule: 5180:2-12-16 Incident/Injury Reporting
Code: The program is required to submit notification of a serious incident in OCLQS by the next business day.

Findings: During the inspection, it was determined that a Serious Incident was not reported in the Ohio Child Licensing and Quality System (OCLQS), as required, by the program administrator or designee for an incident(s) as listed in number(s) 2 below:

1. An incident, injury or illness that required professional medical consultation or treatment.
2. An unusual or unexpected incident which jeopardizes the safety of a child, child care staff member or employee of the program. Missed doses of medication.
3. An incident defined as a serious risk non-compliance in appendix A to rule 5101:2-12-03 of the Administrative Code.
4. The program did not submit the report in OCLQS by the next business day as required by rule.

Submit the program’s corrective action plan, which includes a statement that the program administrator or designee has completed the Serious Incident Report in OCLQS, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/31/2025

Domain:09 Children's Files

Rule: 5180:2-12-15 Child Medical and Enrollment Records
Code: The program is required to keep children's records on file for one year.

Ohio Department of Children & Youth

Findings: During the inspection, it was determined child records, noted in number(s) 3, 4, 6 below, had not been kept on file at the center for twelve months from the date the form was signed or updated:

1. Child medical statement
2. JFS 01217 "Request for Administration fo Medication for Child Care"
3. JFS 01234 "Child Enrollment and Health Information"
4. JFS 01236 "Medical/Physical Care Plan for Child Care"
5. Written permission from parents for topical products and lotions, special diets for cultural or religious reasons or non-cow milk substitutions
6. Written permission from physicians for medical foods or modified diets

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/31/2025