Approved Child Day Camp Inspection Full Report

Approved child day camp programs are inspected at least once each year. Non-compliances are documented in the inspection report and may include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Licking County Family YMCA Daycamp	Program Number 2190019652	Program Type Day Camp
Address 470 W. Church Street Newark OH 43055		County LICKING

Building Approval Date 05/30/2013	Use Group/Code E	Occupancy Limit 1000
Fire Inspection Approval Date September 19, 2022	Food Service Risk Level Level III	

Inspection Information		
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 06/27/2024	Begin Time 8:00 AM	End Time 3:15 PM
Inspection Date 06/27/2024	Begin Time 8:00 AM	End Time 3:15 PM
Reviewer(s) Martisha McCarrel		
Reviewer(s) Kathryn Maple		

Summary of Findings	
No. Rules Verified 50	No. Rules with Non-compliances 7

Ohio Administrative Code 5101: 2-18-04-03 details the process for submitting a request for a review if a program disagrees with an inspection finding.

Enrollment at the Time of Inspection			
Age Group	Enrollment		
	Full Time	Part Time	Total
Total Enrollment	231	18	249

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
Qu's Group	School-Age to < 11 years	3 to 19	

Before Care (1st & 2nd Grade)	School-Age to < 11 years	2 to 17	
Before Care (3rd & 4th Grade)	School-Age to < 11 years	2 to 18	
Before Care (5th-7th Grade)	11 years +	2 to 7	
Daniels Group	School-Age to < 11 years	2 to 11	
Rylee Group	School-Age to < 11 years	2 to 11	
Emilee	School-Age to < 11 years	2 to 15	
Kearah's Group	11 years +	2 to 14	
Allison's Group	School-Age to < 11 years	2 to 12	
Ethan's Group	School-Age to < 11 years	2 to 12	
Hunter's Group		1 to 7	
James' Group	School-Age to < 11 years	2 to 12	
Brooklyn's Group	School-Age to < 11 years	2 to 11	
Ally's Group	11 years +	2 to 14	
Sidney's Group	School-Age to < 11 years	2 to 12	
Claire's Group	School-Age to < 11 years	2 to 12	
Kira's Group	School-Age to < 11 years	2 to 15	
Natalie's Group	School-Age to < 11 years	3 to 23	
Angie's Group	School-Age to < 11 years	1 to 7	

Summary of Non-Compliances

Non-Compliances

Domain: 23 Medication

Rule: 5101:2-18-11 Medication and special health needs
Code: A written medical care plan shall be used for children with a condition or diagnosis that requires specific care and/or intervention by child day camp staff.

Findings: "During the inspection, it was determined that the written medical care plan did not meet requirements in that it was missing items in number(s) 1 below (Teddy R.):
1. The symptoms the staff should monitor which may require staff to take action.
2. Administering procedures which require staff to be trained on those procedures.
3. Avoiding specific food(s), environmental conditions or activities.
4. Permission for the child to carry and administer their own emergency medication, if applicable.
Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/31/2024

Domain: 23 Medication

Rule: 5101:2-18-11 Medication and special health needs

Code: Approved day camps must appropriately store and administer medications.

Findings: "During the inspection it was determined that requirements for the administration of medications were not met in the number(s) 1 (Joselyn A., Vanora B., Waylon W.) below:
1. A prescription medication was not stored in the original container with a label that includes the child's full name, a current dispensing date within the previous twelve months, and exact dosage and directions for use.
2. A medication or topical product was administered for a period of time beyond the date indicated by the physician, physician's assistant, advanced practice nurse certified to prescribe medication, or licensed dentist, on the prescription label, for twelve months from the date on the form, or after the expiration date on the medication, whichever comes first.
3. A non-prescription medication was not stored in the original container with a manufacturer's label containing directions based on the age and/or weight of the child.
4. A nonprescription medication dosage exceeded the prescribed dosage or the manufacturer's recommended dosage.
5. Written permission to administer the medication was not obtained from the parent.
Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/31/2024

Domain: 23 Medication

Rule: 5101:2-18-11 Medication and special health needs
Code: A written medical care plan shall be used for children with a condition or diagnosis that requires specific care and/or intervention by child day camp staff.

Findings: "During the inspection, it was determined that the approved child day camp did not follow the process for a medical care plan in that the child day camp did not complete items in number(s) 1 below (Charlotte F., Krew K., Ruger S., Theodore R., Vanora B.) :
1. Ensure that there is a completed written medical care plan for each condition per child.
2. Implement and follow all requirements of each child's medical care plan.
3. Ensure that there is at least one day care staff member caring for the child at all times who has signed the medical care plan on the child’s condition, including on-site at field trips.
4.Keep the medical care plan in a location that can be easily and quickly accessed at all times, including being removed from the approve child day camp if there is an emergency where the child needs to be moved to another location.
5. The written medical care plan shall be on file with the approved child day camp by the first day of attendance or upon confirmation of a health condition.
6. The written medical plan shall be on file with the approved child day camp by the first day of attendance or upon confirmation of a health condition.
7. If the approved child day camp suspects that a child has a health condition, the camp may require a physician's statement within a designated timeframe.
8. Only staff members trained on the child’s needs and required procedure shall be permitted to perform medical procedures or other action needed for a health condition or special need.
Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/31/2024

Domain: 24 Policies and Procedures

Rule: 5101:2-18-10 Emergency, disaster, and health-related plans
Code: Child day camps must have an emergency and disaster plan.

Findings: "During the inspection, it was determined that the emergency and disaster plan did not include details for the number(s) 9 below.
1. Shelter in place or evacuation, how the approved child day camp will care for and account for the children until they can be reunited with the parent.
2. Assisting children with special needs and/or health conditions.
3. Reunification with parents including contact information, procedures for notifying and communicatings, and communication during loss of phone or internet services,
4. Emergency contact information for the parents and the approved child day camp.
5. Procedures for notifying and communicating with parents regarding the location of the children if evacuated.
6. Procedures for communicating with parents during loss of communication, including loss of phone service or internet availability.
7. The location of supplies and procedures for gathering necessary supplies for children if required to shelter in place.
8. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip.
9. Training of staff or reassignment of staff duties as appropriate.
10. Updating the plan on a yearly basis.
11. Contact with local emergency management officials.
Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/31/2024

Domain: 26 Staff Requirements

Rule: 5101:2-18-08 Professional Development
Code: Training and professional development verification must be documented appropriately.

Findings: During the inspection, it was determined that training or professional development requirements were not met because required training was not documented. Please refer to staff list for missing staff trainings. Please include plans for returning staff to complete 5 hours of Professional Development each fiscal year (July-June). Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/31/2024

Domain: 26 Staff Requirements

Rule: 5101:2-18-07 Background Checks
Code: Child care staff members are required to have background checks.

Findings: "During the inspection, it was determined that background check requirements were not met in that the number(s) 8 below:
1. Owner did not have a JFS 1176 letter stating they were eligible for employment.
2. Administrator did not have a JFS 1176 letter stating they were eligible for employment.
3. An employee did not have a JFS 1176 letter stating they were eligible for employment.
4. A child care staff member did not have a JFS 1176 letter stating they were eligible for employment.
5. Owner did not have an updated JFS 1176 letter stating they were eligible for employment.
6. Administrator did not have an updated JFS 1176 letter stating they were eligible for employment.
7. An employee did not have an updated JFS 1176 letter stating they were eligible for employment.
8. A child care staff member (Kearah P. & Nasrin S.) did not have an updated JFS 1176 letter stating they were eligible for employment. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/31/2024

Domain: 26 Staff Requirements

Rule: 5101:2-18-07 Background Checks
Code: Child care staff members are required to have background checks.

Findings: Child day camp staff members (Allison D.) or employees failed to submit the JFS 1175 "Request for a Background Check for Child Care". Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/31/2024

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable