Department of Children & Youth

Complaint Inspection Summary Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name River Ferns Academy Westchester	Program Number 2250031642	Program Type Child Care Center
Address 9077 Union Centre Blvd West Chester Township OH 45069		County BUTLER

Inspection Information			
Inspection Type Complaint	Inspection Scope Partial	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 09/30/2026	Begin Time 8:30 AM	End Time 10:30 AM	Reviewer: Steffani Roberts

Summary of Findings			
No. Requirements Verified 12	No. Requirements with Non-compliances 7		No. Requirements Compliant 5
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 7	No. Technical Assistance Provided 0

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
School Age	School-Age to < 11 years	1 to 7		@ 8:40 am
Infant A and Infant B	0 to < 12 months	1 to 4		@ 9:40 am
Toddler A, Toddler B and Jr. Preschool B	12 months to < 18 months	2 to 7		@ 8:40am
Preschool A and Pre-K A	3 years to < 4 years	1 to 6		@ 8:40 am

Department of Children & Youth

Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain: 01 Ratio & Supervision

Rule: 5180:2-12-18 Ratio
Code:

Allegation: Proper staff/child ratios are not being maintained.

Determination: Unable to be determined

Findings: Based upon the investigation, the alleged rule violation was unable to be determined due to interviews indicated ratios are being followed and ratios were in compliance on the day of the inspection.

Risk Level:

Domain: 08 Staff Files

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements
Code: The program staff is required to have educational verification on file at the program.

Allegation: Staff members do not meet educational requirements.

Determination: Substantiated

Findings: In review of the staff records, it was determined that verification of a high school education for the child care staff member(s) listed on the Employee Record Chart, did not meet the requirements.

The following was observed: Verification of completion of a high school education was not on file.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/31/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Staff Immunization Records
Code: The program is required to have every employee provide immunization records.

Allegation: Staff do not have immunization records as required.

Determination: Substantiated

Findings: In review of the staff records, it was determined that the immunization records for 7 of 14 employees, including child care staff members, did not meet the requirement.

The following was observed: No immunization record was on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/31/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Staff TB Screening Requirements
Code: The program is required to have every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.

Allegation: Staff do not have TB screenings as required.

Determination: Substantiated

Findings: In review of the staff records, it was determined that the tuberculosis (TB) screening for 7 of 14 employees, including child care staff members, did not meet the requirement.

The following was observed: TB screenings were not of file as required.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/31/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection
Code: The program is required to have staff complete the online staff orientation training.

Allegation: Staff members do not have orientation training as required.

Determination: Substantiated

Findings: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training.

The following was observed: Orientation training had not been completed as required.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/31/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-10 Health Training Requirements Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Allegation: Staff do not have required health trainings.

Determination: Substantiated

Findings: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training.

The following was observed: Child Care Staff Members were missing First Aid, CPR and Child Abuse training.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/31/2026

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Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to an increased risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.
Domain: **08 Staff Files**
Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Requirement: The program administrator is required to maintain current employee records in the Ohio Professional Registry.
Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed: The administrator had not assigned at least one employee or child care staff member to the
program's organization dashboard and at least one individual's employment had not been end dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/31/2026